

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT



VACANCY ANNOUNCEMENT

March 8, 2024

Reference No.: FY 24-08

Position Title: Law School Intern - Mediation (Unpaid)
Location: Office of Legal Affairs, 40 Foley Square, NYC
Closing Date: April 26, 2024

The Civil Appeals Mediation Program (“CAMP”) for the Second Circuit Court of Appeals seeks a legal intern for the Summer of 2024.

Position Overview: The intern will work closely with the circuit mediators, preparing for and attending mediations. Duties may include: reviewing and analyzing cases; conducting legal research; writing mediation memoranda; assisting with statistical analysis; and communicating with appellate counsel. In addition, interns will have the opportunity to attend oral arguments and observe the workings of the Second Circuit.

Requirements: Applicants must be in good academic standing, possess excellent research and writing skills, have taken a mediation course (which can include a lawyering skills course), be enrolled in a mediation course, or be involved in a mediation program. Must be able to work independently starting from June 2024 until August 2024. The position can be structured as a full-time or part-time internship.

To Apply: Please submit a (i) cover letter setting forth your interest and qualifications, whether you are seeking a full-time or part-time position and two professional references, (ii) résumé, (iii) law school transcript, and (iv) writing sample by [email](mailto:camp_applications@ca2.uscourts.gov) to camp_applications@ca2.uscourts.gov, subject line: Summer Law School Intern, Reference No. FY 24-08. Please also include Reference No. FY 24-08 on your cover letter.

Conditions of Employment: Applicants must be U.S. citizens or eligible to work in the United States. For details about the citizenship requirements for employment in the federal judiciary, click [here](#). Those selected for the position are subject to a background check. All applicants must be fully vaccinated against COVID-19, absent an approved medical or religious exemption, and submit proof of full vaccination prior to start.

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