

**United States Court of Appeals
for the Second Circuit**



Vacancy Announcement

**September 20, 2004
Reference# FY04-27**

Position Title: Part-Time High School/College Interns (Non-Paying)
Location: Office of Legal Affairs, 40 Foley Square, NYC
Closing: Open Until Filled
(We are looking to fill the positions as soon as possible)

Position Overview: The Office of Legal Affairs seeks interns to assist the administrative staff with filing, library upkeep, data input, photocopying and other administrative duties. In addition, the interns will have an opportunity to attend oral arguments and observe the workings of the Second Circuit.

Requirements: Intern must be fourteen years of age or older and must be able to work Monday through Friday from 2:00 p.m. - 5:00 p.m.

Submit cover letter to:

**United States Court of Appeals, Second Circuit
40 Foley Square, Room 1604
New York, NY 10007
Attn.: Human Resources, Reference #FY04-27**

THE APPLICANT SELECTED FOR THE POSITION IS SUBJECT TO A BACKGROUND CHECK

EQUAL OPPORTUNITY EMPLOYER