

VIDEO ARGUMENT PROGRAM DESCRIPTION

NOTICE TO THE BAR

Offsite Video Arguments

Attorneys and *pro se* litigants may request to present oral argument to the Second Circuit from any video-argument center which is listed on the attached sheet. **Although a request for an offsite argument is generally honored, the decision to permit oral argument from an offsite location is left to the discretion of the judge who will preside at the argument of the appeal.**

Attorneys or *pro se* parties wishing to present their oral argument from a remote site must notify the Calendar Clerk in the Clerk's Office at Foley Square no more than ten (10) business days after the date of the Firm Notice which is the notice informing the parties of the day and time that oral argument has been scheduled. In addition, a party must later confirm the request for a video argument by calling any member of the Calendar Team at 212-857-8595 at least three (3) business days before the argument.

Using the video centers is easy. On the day of argument, the party at the remote site must telephone the courtroom deputy at 212-857-8595, watch argument on the offsite monitor until the party's case is called, step to the podium and begin oral argument. An assistant at the video-argument center will provide guidance. There is no equipment to operate and there are no special procedures to follow during oral argument.

Just one, or all parties can argue by video conference. Counsel will be able to see and hear each of the judges on a split-screen monitor. The screen will also include a timer so that a party will know how much argument time has elapsed. In the courtroom at 40 Foley Square, each judge can observe counsel arguing at the offsite location on an individual screen on the bench and on a larger monitor, near the podium, facing the bench. Counsel arguing from offsite locations will also be seen on two large monitors which face the audience in the courtroom and which have been positioned on either side of the courtroom at 40 Foley Square. Counsel presenting argument from the courtroom are seen at the offsite centers in a "picture-in-picture" insert. In short, judges, counsel, and spectators in the courtroom will be able to see and hear each other as they would if all were in the courtroom. All voices will be heard over a courtroom sound system. All images will be in color and will show full motion.

For further information about offsite video arguments, please contact the Calendar Team at 212-857-8595.

SEPTEMBER 17, 2003

VIDEO ARGUMENT SITES

SITE	ADDRESS	VIDEO DIAL-IN NUMBER	VIDEO ROOM PHONE NO.	CONTACT PERSON	CONTACT NO.	CLERK OF COURT	TELEPHONE NO.
Hartford, CT	U.S. Courthouse 450 Main Street Room 344	860-692-9448 860-692-9449		Fidelis Basile Martha Gather Steve Watkins	860-240-3353 860-240-3202 860-240-3769	Kevin Rowe	203-773-2140
*Central Islip, NY 11722	U.S. District Courthouse 1160 Federal Plaza	631-232-1034	631-712-5833	Astrid Stalis Patricia C.Philbert	631-712-6090 631-712-6091	Robert Heinemann	718-260-2271
*New Haven, CT	U.S. Courthouse 141 Church Street Room 159	203-781-3534		Melissa Ruocco Paul Seabrooke	203-773-2106 203-773-2206	Kevin Rowe	203-773-2140
Albany, NY	James T. Foley U.S. Courthouse 445 Broadway Room 517	518-449-5176	518-257-1828	Maurice Christopher John Law	518-257-1771 518-257-1803	Larry Baerman	315-234-8500
Buffalo, NY	U.S. District Court 304 U.S. Courthouse 68 Court Street	716-332-7800	716-332-1793	Pat Healey Jean Marie McCarthy	716-332-1770 716-332-1711	Rodney Early	716-551-4211
New York, NY	U.S. Court of Appeals, 2d Circuit 40 Foley Square Room 1705	212-298-9800	212-857-8598	Rosa Diaz Alfredo Galan Jeanine Cook	212-857-8593 212-857-8592 212-857-8594	Roseann MacKechnie	212-857-8500
Rochester, NY	U.S. Courthouse 100 State Street Room 2200C	585-232-4515	585-263-6263	Susan Oogjen Darla Indralingam	585-263-3108 585-263-6263	Rodney Early	585-551-4211
Syracuse, NY	U.S. Courthouse 100 So. Clinton Street Room 1440	315-422-6188	315-448-0522	Rick Heuser Mike Pisegna	315-234-8527 315-234-8530	Larry Baerman	315-234-8500

*Video conferences will no longer be available in Brattleboro, Central Islip, and New Haven after August 21, 2004.

JUNE 15, 2004

SITE	ADDRESS	VIDEO DIAL-IN NUMBER	VIDEO ROOM PHONE NO.	CONTACT PERSON	CONTACT NO.	CLERK OF COURT	TELEPHONE NO.
*Brattleboro, VT	U.S. Post Office & Courthouse 204 Main Street Room 201	802-254-0227		Austin Burbank Jason Bushey Michael Dunavin	802-254-0250 802-951-6395 Ext. 125 802-951-6395 Ext. 122	Richard Wasko	802-951-6395 Ext. 111
Burlington, VT	Federal Building & Courthouse 11 Elmwood Avenue Room 506	802-651-8964		Michael Dunavin Jason Bushey	802-951-6395 Ext. 122 802-951-6395 Ext. 125	Richard Wasko	802-951-6395 Ext. 111
Rutland, VT	U.S. Bankruptcy Court The Opera House 67 Merchants Row 2 nd Floor	802-776-2039		Kevin Plew Terri Satterlee Gary Gfeller	802-776-2016 802-776-2010 802-776-2015	Thomas J. Hart	802-776-2000

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