

# UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

ATTORNEY ADMISSIONS  
THURGOOD MARSHALL UNITED STATES COURTHOUSE  
40 FOLEY SQUARE  
NEW YORK, NY 10007  
212-857-8603

DENNIS G. JACOBS  
CHIEF JUDGE

CATHERINE O'HAGAN WOLFE  
CLERK OF COURT

## ATTORNEY RENEWAL INSTRUCTIONS

1. **Read FRAP 46 and Second Circuit Local Rule 46.1 located on the Court's website at [www.ca2.uscourts.gov](http://www.ca2.uscourts.gov).**
2. **Use only the provided Attorney Renewal Application.**
3. **Be sure to include your bar number from your primary court of admission as requested on the application.**
4. **If you are admitted to more than one bar, provide additional bar information on the sheet provided and attach to your application. If the sheet provided does not offer sufficient space to list all bars to which you are admitted, copy the sheet as needed and provide the additional information.**
5. **Any supplemental information required to be filed in accordance with the application must be typewritten on a separate attachment that identifies the portion of the application to which the supplemental information relates.**
6. **Remit the required \$25.00 fee with your application unless otherwise exempt under 28 U.S.C. § 1913. Make a check for the fee payable to "UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT." If an attorney subsequently separates from service that affords the exemption, the attorney must reapply for renewal to this Court (or admission if an admission fee was never paid because of the exemption) and pay the required renewal (or admission) fee.**
7. **Completed application materials and the admission fee may be delivered to the Office of the Clerk, located in Room 370 of the Daniel Patrick Moynihan United States Courthouse, 500 Pearl Street, New York, NY, or mailed to the address set forth at the top of this page.**
8. **Any attorneys admitted since January 1, 1985 can find their admission date by clicking on the Attorney Admissions tab on the court's website. For any questions related to admissions prior to 1985 or any other admissions issues, please call 212-857-8603 or e-mail an inquiry, beginning April 15, 2009, to [admissions@ca2.uscourts.gov](mailto:admissions@ca2.uscourts.gov).**

UNITED STATES COURT OF APPEALS FOR THE SECOND CIRCUIT

ATTORNEY RENEWAL APPLICATION

(PLEASE TYPE)

SECOND CIRCUIT ADMISSION DATE:

(mm/dd/yyyy)

NAME: (as recorded in primary state/court of admission)

Last Name

First Name

Middle Name or Initial

SEX: \_\_\_ Male \_\_\_ Female

DATE OF BIRTH:

(mm/dd/yyyy)

BUSINESS ADDRESS:

Law Firm, Agency, Company, or Other Business

Street Address

City

State

Zip Code

Business Phone (incl. area code)

Business E-mail Address

Cell Phone (incl. area code)

Other E-mail Address

BAR INFORMATION: (if admitted in more than 1 state or other court, provide additional courts and years admitted on attached list and submit with application)

Primary Court of Admission

Year Admitted

State Bar Registration No. (required)

PLEASE ANSWER THE FOLLOWING QUESTIONS:

- 1. Have you ever been known by any name other than that appearing on this application? (If yes, attach a list of all other names used.)
2. Have you been disbarred or suspended from practice, or have you received a reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any state or the United States? (If yes, attach a detailed explanation containing dates and circumstances.)
3. Are there currently pending against you any proceedings or allegations regarding an action for disbarment, suspension, or reprimand pertaining to your conduct or fitness to practice law from any court, department, bureau or commission of any state or the United States? (If yes, attach a detailed explanation containing dates and circumstances.)
4. Are you currently under investigation, or have you been a party to criminal or civil proceedings alleging fraud, misrepresentation, or other dishonesty? (If yes, attach a detailed explanation.)

FEE SUBMITTED: \_\_\_\$25 \_\_\_N/A (exempt)

SIGNATURE:

Hand-deliver completed applications to the Clerk's Office, Room 370, Daniel Patrick Moynihan U.S. Courthouse, 500 Pearl Street, New York, NY or mail to U.S. Ct. of Appeals for the 2nd Circuit, Attorney Admissions, 40 Foley Square, New York, NY 10007.

